

Author Guidelines

Articles submitted for publication in *Arhivele Totalitarismului* must be unpublished, original, and prepared in accordance with the following guidelines:

At the time of submission, authors must ensure that the manuscript is accompanied by:

- An author profile including the following information: academic and scientific titles, teaching and research positions, institutional affiliation, email address, ORCID code, and the title of the author's most recent publication.
- A short abstract in Romanian and English (maximum 600 characters including spaces), together with a minimum of three and a maximum of five keywords in English.
- The file containing the submitted material must be named using the author's surname and the title of the article.

Formatting requirements: Times New Roman font; font size 12 for the main text and 10 for footnotes; 1.5 line spacing.

Text files must be submitted in .doc/.docx format, and photographs in .jpeg format at 300 dpi.

Length and Characteristics of Submitted Materials

Studies

Maximum 40,000 characters (excluding spaces) / 20 standard pages. Texts exceeding these limits must be divided by the author into two or more parts, at the editorial board's request. The title must be descriptive, concise, and indicate the chronological limits of the topic addressed. Studies must include subtitles, an introduction presenting the current state of research on the topic, the novelty and significance of the research undertaken, the analysis of the subject matter, and a subsection dedicated to the conclusions of the research.

Documents

Maximum 40,000 characters (excluding spaces) / 20 standard pages.

Texts in this section must include an introduction of 2–4 standard pages, while the documents themselves must be accompanied by a title (regest), archival source references, and illustrations.

Biographies

Maximum 10,000 characters (excluding spaces) / 5 standard pages.

Biographies do not contain footnotes, but instead include a selective bibliography of the sources used. *Arhivele Totalitarismului* encourages authors to submit iconographic material for biographies, consisting of a portrait photograph of the person to whom the biography is dedicated.

Reviews

Maximum 10,000 characters (excluding spaces) / 5 standard pages.

Guidelines for referencing

Archives

The reference for archival resources should consist in the following sequence:

Author or creator of the document (if known), Title or description of the item, Date of the item, Collection name, Box and folder numbers (or other location identifiers), Page, Name of the repository, Location of the repository (city, state)

Thomas Jefferson to John Adams, June 27, 1813, Thomas Jefferson Papers, Box 45, Folder 3, Library of Congress, Washington, DC.

Citing Materials from Digital Archives

Include the same information as physical materials, plus the URL or database name

Frederick Douglass to Harriet Beecher Stowe, March 8, 1853, Frederick Douglass Papers, Library of Congress, Washington, DC, <https://www.loc.gov/item/mfd.21017/>.

Books

Author's First and Last Name, *Title of the Book* (Place of Publication: Publisher, Date of Publication) Page Number(s).

Roy Medvedev, *On Soviet Dissent. Interviews with Piero Ostelino* (New York: Columbia University Press, 1985) 1.

Journal or collective volumes

Author's First and Last Name, "Title of Article", in *Title of Journal* , Volume (Year): Page Number(s).

Susan Peck MacDonald, "The Erasure of Language", *College Composition and Communication*, 58, no. 4 (2007): 619.

For electronic journals

Author's First and Last Name, "Title of Article", *Title of Journal*, Volume (Year): Page Number(s), website address.

Henry E. Bent, "Professionalization of the Ph.D. Degree", *College Composition and Communication* ,58, no. 4 (2007): 141, <http://www.jstor.org/stable/1978286>.

Newspapers

Author's First and Last Name, "Title of Newspaper Article", *Title of Newspaper*, Date, Edition: Page Number(s), url address.

Thomas Gibbons-Neff and Mujib Mashal, "U.S. Is Quietly Reducing Its Troop Force in Afghanistan", *New York Times*, October 21, 2019, <https://nyti.ms/31xXNQb>.

Transliteration

For works published in scripts other than the Latin alphabet (e.g. Cyrillic), the title of the work must be transliterated and followed by its translation into English.

Example:

Ludmila Alekseeva, *Istoriia inakomyssliia v SSSR. Noveishii period* (History of Dissent in the USSR. The Newest Period), Moscow, 2012.

For additional information, see

Chicago Style Guide 17th Edition, <https://libguides.ucd.ie/c.php?g=694680&p=5018706>